## Subsite UI Loaner Request Form

Date: $\qquad$ Distributor if applicable: $\qquad$
This request confirms Customer agrees to send in equipment to Subsite for repair within 24 hours of receipt of the Loaner Equipment with a RA Portal Packing Slip.

Customer Name: $\qquad$
Ship To: $\qquad$
$\qquad$

## Wear and tear items are not included with Loaners (i.e. tires, treads, cables etc.)

Please remove wear and tear items from your equipment prior to sending in for repair as you will need to use them with the Loaner.

RA \# from Subsite Portal:
*REQUIRED TO RECEIVE LOANER
*RA \# IS ISSUED ONCE YOU HAVE SUBMITTED YOUR REPAIR INFORMATION ON PORTAL.SUBSITE.COM


## OTHER TYPE LOANER:

$\qquad$
REPAIR SERIAL \#:
Technician You Spoke With:
Please call Tech Support and talk to a technician prior to requesting a loaner so we have a clear understanding of what the problem is with your equipment. We also may be able to resolve the problem during that call.

Any Loaner request(s) made after 2:00pm from Oklahoma or Kentucky cannot be guaranteed to ship the same day
SUBSITE USE ONLY:
SUBSITE WILL RESPOND WITH LOANER AVAILABILITY ASAP
SHIP DATE:
SALES ORDER:
LOANER $\mathrm{S} / \mathrm{N}: \quad$ PICON

